



Parent & Toddler Group Initiative Grants 2011

Funded by the Irish Government
under the National Childcare Investment Programme 2006-2010

Introduction: -

The Parent & Toddler Group Initiative is a strategic partnership between the Office of the Minister for Children (OMC) and the County Childcare Committees under the National Childcare Investment Programme (NCIP 2006-2010). We are now in a position to start the grant process for 2011. The grants recognise that Parent and Toddler Groups are providing informal support to parents, grandparents and childminders, as well as to young children. These groups are an important source of social contact especially for new parents and families new to an area. South Tipperary County Childcare Committee will work directly with Parent & Toddler Groups in the administration of the grants in 2011. The grant scheme for Parent & Toddler Groups will be operated on as flexible a basis as possible to respond to the local needs of the groups, and in accordance with agreed national criteria and an approved assessment process.

Information on grants available: -

Applications for funding under this scheme should only be made by Parent & Toddler Groups that are organised on a non profit basis and involve the participation of parents in the community. Grants will range from €100 to €600. Please note that based on the funding allocated for the initiative this year, the number of applicants and the size of the groups will be taken into consideration when the amount of the grant is being awarded by STCCC. As per 2010 there will be two application periods i.e. Round One in April 2011 & Round Two in August 2011.

Funding will be available for: -

- Toys, equipment and books.
- Training for parents, e.g. paediatric first aid, committee skills, parenting courses.
- Children's activities, e.g. arts and crafts, music.
- Limited funding will be available towards insurance, rent, training or minor refurbishment.

Funding will not be available for:-

- Groups operating out of private homes.
- One off events such as outings, parties and trips.
- Groups with €4,000 or more income in 2010.
- Groups that received funding in 2010 and did not return the STCCC Progress Report.

Important dates:-

- Application forms have to be returned to Elaine McGowran STCCC by **Wednesday 31st August 2011**.
- Notification of decisions and payment of grants for Round One will be made following the Finance Committee meeting in September 2011.

How to apply:-

Please complete the enclosed application form using clear blocked writing. **Please ensure that all sections are completed and the application is signed by a Committee Member.** Simple financial records are important for groups in receipt of grants as they offer protection for all involved. However, newly formed groups do not need to provide a financial record until they are in existence for one year. Please retain all receipts for items purchased from Grant funds as they will be needed for the visit by the STCCC Development officer.

This form may be photocopied if required. Please forward completed application forms to:-

**Parent & Toddler Grants,
Elaine McGowran,
South Tipperary County Childcare Committee
Unit 5, Ground Floor,
Hughes' Mill, Suir Island,
Clonmel,
Co Tipperary**

Ph: 052 6182274 Fax 052 6128776

Email: elaine@southtippchildcare.ie Website: www.southtippchildcare.ie

REMEMBER

The closing date is Wednesday 31st August 2011

Parent & Toddler Group Initiative Grants 2011

[Please use block letters]

1. Name of Group:- [text box]

2. Address of Group:- [text box]

3. Name and details of two contact people (please include address, phone/mobile & email for each):-

Name:
Address:
Phone:
Mobile:
Email:

Name:
Address:
Phone:
Mobile:
Email:

4. Amount of grant being sought from City/County Childcare Committee (between €100 and €600):- € [text box]

5. Short description of what funding is being requested for:- [text lines]

6. Detailed breakdown of costings for grant being sought:- (e.g. €450 being sought - €200 for books, €250 for equipment) € [text box]

7. Annual cost of running the group:- € [text box]

8. How often does the group take place? Please include the day and time the group meets. [text line]

9. Do you charge participants? If yes, what is the charge per session? € [text box]

10. Do you pay an annual rent for premises? € [text box]

If yes, how much and to whom is rent paid?

11. Details of funding received in the past year:-
(e.g.KHF, HSE, local fundraising, other)

| Funding Agency | Amount € |
|----------------|----------|
| | |

12. If funding was received from STCCC in the past year
(2010) did you return your Progress Report?

YES

NO

13. Details of unsuccessful funding applications in the past
year? (please give reason)

| Funding Agency | Reason |
|----------------|--------|
| | |

14. What other agencies have you applied to for future
funding?

| |
|----------------|
| Funding Agency |
|----------------|

15. When was the Parent & Toddler Group formed?

16. On average how many adults attend the group each week?

17. On average how many children attend the group each week?

18. How many people are involved in the committee?

19. What agencies provide support to the group (e.g. City/County Childcare Committee, HSE, National
Voluntary Childcare Organisations (NVCOs), other)?

20. Are you a member of the IPPA or another National Voluntary Childcare Organisation? Please specify.

Annual Income and Expenditure Account 2010

(Newly formed groups do not need to provide a financial record until they are in existence for one year)

NAME OF GROUP:

TIME PERIOD:

Opening Balance in Account:

€

Income 2010

| | |
|----------------------------|--|
| Parent & Toddler Fees 2010 | |
| Fundraising 2010 | |
| Grants Rec'd in 2010: | |
| STCCC | |
| HSE | |
| Other (please specify) | |
| | |
| | |
| | |
| | |
| | |

Expenditure 2010

| | |
|-----------------------------|--|
| Rent | |
| Heating | |
| ESB | |
| Insurance | |
| Toys and Equipment | |
| Snacks - tea & coffee | |
| Activities (please specify) | |
| | |
| | |
| Other items | |
| | |

Total

€

Total

€

Closing Balance:

€

Signed: _____

Date: _____

Treasurer/Committee Member

Transforming Ireland



Funded by the Irish Government under the National Development Plan 2007-2013



INFORMATION ABOUT YOUR PARENT & TODDLER GROUP

Please provide information under the following headings (may be attached on a separate sheet if preferred):

1. Brief description of the Parent & Toddler Group

2. Description of the area in which the Parent & Toddler Group is located

3. Describe the benefits the grant would make to the group

4. Any additional information which may be of relevance to the application

Signed (Chairperson or Committee Member)

Date _____

Return completed forms to:-

**Parent & Toddler Grants,
Elaine McGowran,
South Tipperary County Childcare Committee,
Unit 5, Ground Floor, Hughes' Mill, Suir Island, Clonmel, Co Tipperary.**

Tel: 052 6182274

Fax: 052 6128776

Email: elaine@southtippchildcare.ie

Website: www.southtippchildcare.ie

N.B. ALL SECTIONS OF THE FORM MUST BE COMPLETED